



**FSC
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Food
Secure
Canada
Réseau
pour une alimentation
durable

Annual General Meeting Minutes

15 November 2015 * Coeur de Sciences, UQAM, Montreal

Item	Discussion	Action
Call to order	<ul style="list-style-type: none"> Aart Schuurman Hess in the chair 	<ul style="list-style-type: none"> Meeting called to order at 1007
Minute taker	<ul style="list-style-type: none"> Aart indicated that Kathleen Gibson is willing to take minutes 	<ul style="list-style-type: none"> Kathleen Gibson appointed as minute taker
Notice of meeting	<ul style="list-style-type: none"> Was sent out on 12 October 2015 	
Quorum		<ul style="list-style-type: none"> Quorum established
Voting procedure	<ul style="list-style-type: none"> Aart outlined the voting procedure for the meeting and how Food Secure Canada (FSC) practices consensus according to our Bylaws 	
Agenda	<ul style="list-style-type: none"> Agenda was circulated to all present 	<ul style="list-style-type: none"> Moved Elisabeth Abergel, seconded Brent Mansfield: adopt agenda as circulated CARRIED
Minutes of 16 November 2014 Annual General Meeting in Halifax	<ul style="list-style-type: none"> Minutes were available for review by all present 	<ul style="list-style-type: none"> Moved Eric Chaurette, seconded Sarah Archibald: adopt minutes as circulated CARRIED
Chair's report	<p>Aart's report included:</p> <ul style="list-style-type: none"> FSC as voice of the food movement in Canada New opportunities with new federal government Current campaigns and projects Acknowledgement of staff both present and retired Financial sustainability as an ongoing challenge Board, per Bylaw 28, will retain two members for continuity who will step down after one more year 	<ul style="list-style-type: none">
Executive Director's report	<p>Diana Bronson's report included:</p> <ul style="list-style-type: none"> Assembly video from Halifax 2014 Coalition for Healthy School Food 	<ul style="list-style-type: none">

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	<ul style="list-style-type: none"> • Eat, Think, Vote campaign, significant awareness of FSC and our issues within new federal government • FSC is committed to evaluation, standing staff agenda item “what have we learned?” • Time for a new strategic plan – we have largely fulfilled the one articulated in 2011 	
Treasurer’s report and 2013-14 audited financials	<p>David Askew reported:</p> <ul style="list-style-type: none"> • He has served as Treasurer since the previous Treasurer, Tatiana Fraser’s, departure in April 2015 • David introduced FSC’s Auditor, Robert Schanck from Dagenais, Lapierre, Simard et Associé, who will speak to this agenda item • Discussion included questions about deficit, intangible assets, deferred revenues, service agreements with our charitable funders, and cash flow • Participants in ally organizations were encouraged to consider donating/supporting by writing FSC into their grants as a service provider 	<ul style="list-style-type: none"> • Moved David Askew, seconded Lucia Stephen: that the audited financial statements of Food Secure Canada for the year ending 31 August 2014 audited by Dagenais, Lapierre, Simard et Associé, be received by the membership of Food Secure Canada CARRIED • Link to document: http://foodsecurecanada.org/sites/default/files/foodsecurecanada2014final.pdf
Financials 2014-15	<ul style="list-style-type: none"> • Unaudited year-end preliminary results • David presented the quarter 4 spreadsheet 	
Budget 2015-16	<p>David presented the draft 2015-16 budget:</p> <ul style="list-style-type: none"> • Projection lower overall than last year and with a \$20,000 deficit • Revenues for Assembly will come in after the end of the fiscal though many expenses are up front • Expenses are influenced by location of the Assembly: in 2016 it will be in Toronto • Value proposition and work on membership by Board and staff will be a major focus for the coming year • Overhead is 20% and is considered low for organizations of this kind 	
Auditor for 2015-16	<ul style="list-style-type: none"> • The 2014-15 financial year is being audited by Dagenais, Lapierre, Simard et Associé • David introduced Christopher Schreindorfer, who has accepted FSC’s invitation to prepare audited financial statements for the 2015-16 financial year 	<ul style="list-style-type: none"> • Moved David Askew, seconded Marc Schutzbank: that Christopher Schreindorfer, professional accountant certified, is appointed the auditor of the Corporation, to hold office until the close

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		<p>of the next Annual Meeting of the members or until their successors are appointed</p> <p>CARRIED</p>
<p>Election of new Board of Directors: report from the Nominations Committee</p>	<ul style="list-style-type: none"> • Eric Chaurrette took over the role of note taker <p>Kathleen Gibson presented the Nominations Committee report:</p> <ul style="list-style-type: none"> • Committee members were Elisabeth Abergel, Diana Bronson, Eric Chaurrette, Kathleen Gibson and Amélie Lévesque-Martel • New candidates were presented to the membership online and 42 votes were received before the deadline • The Committee then took the weighting of the votes, criteria for the Board, and candidates' location, sector, knowledge and skills to assemble a slate of 11 people • This slate was presented first to the Board and now to the membership at the AGM • This slate includes returning Board members whose term has not expired as well as new candidates • It does not include two members (Sarah Archibald and David Askew) who will be appointed for one more year (per Bylaw 28) at tomorrow's Board meeting 	<ul style="list-style-type: none"> • Moved Cathleen Kneen, seconded David Welch: that the following individuals – Elisabeth Abergel (QC), Joan Brady (ON), Eric Chaurrette (QC), Joseph Leblanc (ON), Mary Lou Morgan (ON), Susan Roberts (AB), Utcha Sawyers (ON), Aart Schuurman Hess (BC), Lucia Stephen (NS), Ryan Turnbull (ON), and Wendy Roscoe (QC) - are duly elected members of the Board of Directors of Food Secure Canada for the ensuing year <p>CARRIED unanimously</p>
<p>Adjournment of business meeting</p>		<ul style="list-style-type: none"> • Moved Satya Ramen, seconded Trish Kelly: adjourn meeting <p>CARRIED</p> <ul style="list-style-type: none"> • Meeting adjourned <p>1116</p>